City of Mayfield Heights

Civil Service Commission

Tuesday, March 1, 2016
5:30 P.M.
Minutes

Ms. Gallo called the meeting to order at 5:35 P.M.

ROLL CALL

Present: Ms. Veronica Gallo, Mr. William Hite.
Also Present: Ms. Tammy Clines, Commission Secretary.

APPROVAL OF MINUTES

Mr. Hite motioned to approve the minutes amended dated February 9, 2016, seconded by Ms. Gallo. All in favor; motion carried. **Minutes dated February 9, 2016 approved.**

DISCUSSION

Mr. Hite and Ms. Gallo discussed the need for an additional member to replace Ron Kobunski whose term ended in December. Discussion ensued around recruiting a firefighter or police officer who understands civil service testing.

Ms. Gallo said Chief Elliott contacted BPAD in regards to entry level testing. Chief Elliott likes the testing and suggested the testing be done on the top twenty candidates as another screening process.

Ms. Gallo also said she sent the chief an email regarding House Bill 56 and explained at what point in the interview and hiring process the question of a felony comes up for discussion. The felony question has been removed from the civil service application.

There being no further business, Mr. Hite motioned to adjourn; seconded by Ms. Gallo. All in favor; motion carried. **Meeting adjourned 6:07 PM.**

The next Civil Service meeting is scheduled for Tuesday, April 12, 2016 at 5:30 P.M. in Council Caucus.

Respectfully Submitted by:

Tammy A. Clines
Secretary

Approved by:

Veronica L. Gallo
Chairman