

City of  
*Mayfield Heights*

Civil Service Commission  
Tuesday, February 5, 2019  
5:30 P.M.

Meeting Minutes

**ELECTION OF CIVIL SERVICE CHAIRMAN**

Pursuant to Civil Service Rule 1:4, the Civil Service Commission shall elect a Chairman each year. Mr. Mercurio nominated Ms. Gallo; seconded by Mr. Haynes. No other nominations were had. Roll Call on closing the nomination for Civil Service Chairman. Yea: Gallo, Haynes, Mercurio. Nay: none. Nomination closed. Roll Call on Ms. Gallo's nomination as Chairman of the Civil Service Commission commencing January 1-December 31, 2018. Yea: Gallo, Haynes, Mercurio. Nay: none. **Ms. Gallo is elected unanimously as Civil Service Chairman commencing January 1-December 31, 2019.**

Ms. Gallo called the meeting to order at 5:35 P.M.

**ROLL CALL**

**Present:** Ms. Veronica Gallo, Jack Haynes, Joe Mercurio  
**Also Present:** Ms. Tammy Clines, Commission Secretary.

**MINUTES FROM PREVIOUS MEETING**

The minutes from January 16, 2019 have no changes and therefore will be filed.

**DISCUSSION**

Ms. Clines reviewed the Sunshine Law regulations regarding teleconferencing and Roberts Rules for minutes. Mr. Haynes asked if the city can look into teleconferencing further. Ms. Clines agreed to speak to the Clerk of Council on the matter.

The Commission discussed hosting a gathering for all the commissions and chief involved in the regional Entrance Exam for Firefighter/Paramedic. The gathering will give the members an opportunity to discuss the regional exam process and how to improve upon it for future regional testing.

The Commission reviewed the the Regional Exam ~~Exam~~ for Firefighter/Paramedic and the statistics for the exam. There are 132 candidates who have passed the exam and met all the Mayfield Heights requirements for the eligibility list. The average score is 79.96, which is down from previous years. Mr. Mercurio suggested finding the median of the scores to better understand why the scores went down.

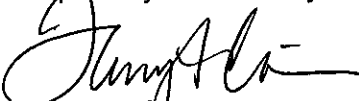
Mr. Haynes motioned to accept the results and ranking for the Firefighter/Paramedic eligibility list, seconded by Mr. Mercurio. All in favor; motion carried. **The Firefighter/Paramedic eligibility list has been approved and is in effect from February 5, 2019 till February 4, 2020.**

The Commission reviewed both the Police Department Sergeant and Lieutenant promotional exam results. All calculations were reviewed for accuracy.


Mr. Haynes motioned to accept the results and ranking for Police Department Sergeant and Lieutenant lists seconded by Mr. Mercurio. All in favor; motion carried. **Sergeant and Lieutenant eligibility lists have been approved and are in effect from February 5, 2019 till February 4, 2020.**

There being no further business, Mr. Mercurio motioned to adjourn the meeting, seconded by Mr. Haynes. All in favor; motion carried. **Meeting adjourned at 7:25 p.m.**

Respectfully Submitted by:

  
Tammy A. Clines  
Secretary

Approved by:

  
Veronica L. Gallo  
Chairman