

**THE CITY OF MAYFIELD HEIGHTS
PLANNING COMMISSION
MINUTES**

March 4, 2019

Mayor DiCicco, Chairman called the meeting to order at 7:00 p.m.

ROLL CALL: PRESENT: Councilman Michael Ballistrea, Mayor Anthony DiCicco, Mrs. Darcy Horvat, Mr. Lyle Satterlee
ABSENT: Mr. Jack Gallucci

Also present was Tom Jamieson, Director of Building and Anne Weiland, Secretary.

The Pledge of Allegiance was said.

Mr. Satterlee, seconded by Mrs. Horvat moved to suspend reading the minutes of the January 21, 2019 meeting and approve as written. All in favor, motion carried.

CORRESPONDENCE: None

OLD BUSINESS:

Report of Director of Building: None

Report of Council Representative: Mr. Ballistrea reported that, at the last meeting, Council granted the use, parking and south sign variances for the self-storage facility at 1413 Golden Gate Boulevard and tabled the east sign variance request.

TABLED ITEMS: None

NEW BUSINESS:

**PC-19-02 Kingdom Home Builders
Bridgeport Cluster Home Development
S/L 26 – 31 Bridgeport Way
(863-25-034, 863-25-035, 863-25-036, 863-25-037, 863-25-038,
863-25-039)
Requests approval of a revised subdivision plat to consolidate six
existing parcels and split them into five parcels.**

Present was Chris Courtney, The CW Courtney Company. Mr. Courtney explained that marketing conditions have changed and there have been more requests for single family dwellings in this development. Six existing parcels designed for three duplex structures will be consolidated and split into five new parcels for single family homes.

Mr. Jamieson noted that the plat was approved by the City Engineer subject to review and recording with Cuyahoga County.

Mr. Ballistrea asked if there has been any consideration to changing the other duplex parcels in the development. Mr. Courtney was not sure of the plan at this time.

As there was no further discussion, Mr. Ballistrea, seconded by Mrs. Horvat moved to approve the lot split/consolidation plat.

**Roll call on motion: AYES: Horvat, Ballistrea, Satterlee, DiCicco
NAYES: None
MOTION GRANTED**

Mr. Ballistrea, seconded by Mr. Satterlee moved to add an appointment to the Community Reinvestment Area Housing Council to the agenda. All in favor, motion carried.

• **Appointment to the Community Reinvestment Area Housing Council.**

Mayor DiCicco mentioned that the previous Commission appointee is currently on another Committee. He recommended Donna Guardino. As there was no other discussion, Mr. Satterlee, seconded by Mr. Ballistrea moved to appoint Donna Guardino.

**Roll call on motion: AYES: Satterlee, Horvat, Ballistrea, DiCicco
NAYES: None
MOTION GRANTED**

Mrs. Horvat, seconded by Mr. Ballistrea moved to add an amendment to Section 1191.10; *Mounting on Utility Poles or Trees; Public Safety Signs* of the sign code to the agenda. All in favor, motion carried.

- **Amendment to Section 1191.10; *Mounting on Utility Poles or Trees; Public Safety Signs* relating to signs and banners placed to celebrate, commemorate or memorialize a person or idea. (ORD.2019-09)**

Mayor DiCicco explained that this is for the Hometown Hero Banner Program to honor veterans with banners on utility poles. Mr. Ballistrea, seconded by Mr. Satterlee moved to recommend the amendment, as written, to Council.

Roll call on motion: **AYES: Ballistrea, Satterlee, Horvat, DiCicco**
NAYES: None
MOTION GRANTED

As there was no further discussion or business, Mayor DiCicco adjourned the meeting at 7:18 p.m.

APPROVED:



Mayor Anthony DiCicco
Chairman

Respectfully submitted,



Anne Weiland
Secretary