

City of  
*Mayfield Heights*

Civil Service Commission

Tuesday, March 12, 2019

5:30 P.M.

Meeting Minutes

Ms. Gallo called the meeting to order at 5:35 P.M.

ROLL CALL

**Present:** Ms. Veronica Gallo, Joe Mercurio

**Absent:** Jack Haynes (via phone)

**Also Present:** Ms. Tammy Clines, Commission Secretary.

MINUTES FROM PREVIOUS MEETING

The minutes from February 6, 2019 contained a repeat word in the second paragraph. Ms. Gallo moved to strike the repeated word "exam" and accept the minutes as corrected, seconded by Mr. Mercurio. All in favor, motion carried. **February 6, 2019 minutes approved.**

DISCUSSION

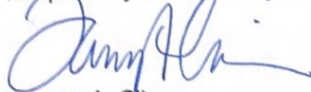
The Commission received a memo from the Mayor requesting the top twenty names from the Experienced Police Officer list. The Commission reviewed the response memo and Ms. Gallo signed the memo. Ms. Clines will deliver the response memo to the Mayor.

The Commission reviewed the bill for the joint firefighter/paramedic testing in December 2018. The City of Lyndhurst received the invoices from Personnel Selective Services and the several news organizations used to advertise the test. Lyndhurst divided the costs between the participating cities and issued invoices. The Commission was pleased with the final cost associated with the joint test, as it was less than expected and less than the previous years' tests.

The Commission will be hosting a dinner/meeting on May 22, 2019 for the Civil Service Commissions and Chiefs who participated in the joint firefighter/paramedic testing. The purpose of the dinner /meeting is to assess the joint testing process and talk about any needed changes. Ms. Gallo would like to send out a "Save the Date" email along with a survey containing questions about testing processes and rules. The Commission discussed the questions they would like to see on the survey.

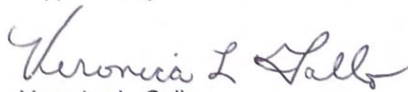
There being no further business, Mr. Mercurio motioned to adjourn the meeting, seconded by Ms. Gallo. All in favor; motion carried. **Meeting adjourned at 6:10 p.m.**

Respectfully Submitted by:



Tammy A. Clines  
Secretary

Approved by:



Veronica L. Gallo  
Chairman