



THE CITY OF MAYFIELD HEIGHTS ~ BUILDING DEPT.

6154 Mayfield Road - Mayfield Heights, Ohio 44124-3296

Phone: 440/442-2626 Fax: 440/442-7662

CONDO HOUSING LICENSE APPLICATION-2019

(please print or type)

LICENSE FEE: \$20.00

STREET ADDRESS: _____

OWNER OF RECORD: _____

Owner Address: (no PO Boxes): _____

City, State, Zip: _____

Home Phone: _____ Cell Phone: _____

Email address: _____

Agent Name: _____ Phone: _____

1341.011; Housing License No person shall let, rent, lease, conduct, operate, occupy, maintain or own any building or portion of any building, in which there is one or more rental dwelling units or in which a rooming house is operated, or own any interest therein, unless a housing license, as provided in this chapter, has been applied for, issued, and is in force.

Signature of Owner or Agent: _____

Type or Print Name: _____

Date of Signature: _____

Any questions may be directed to Gregory Fort, Building Inspector at 440-442-2626, Ext. 281.

Application is due by January 1, 2019 - \$25.00 late charge after February 1, 2019

Inspection appointment date _____ time _____ not required this year _____

Please fill out tenant information on the back of this form.

Tenant Information Worksheet

All submitted information must be typed or printed. If a unit is vacant, indicate so on tenant name space. Make additional copies as needed.

Bedrooms _____ # Adults _____ # Children _____

Names and Phone Numbers of Adults (for emergency contact only)

Names of Children
