

The City of Mayfield Heights

Planning Commission

REZONING



MEMBERS:

MAYOR ANTHONY DICICCO,
CHAIRMAN

MIKE BALLISTREA, COUNCIL
REPRESENTATIVE/VICE-CHAIRMAN

JACK GALLUCCI, MEMBER

DARCY HORVAT, MEMBER

LYLE SATTERLEE, MEMBER

MONICA FERRANTE, SECRETARY

Application and Submittal Requirements

PLANNING COMMISSION 2021 - MEETING DATES & DEADLINES

The Planning Commission meets the 1st and 3rd Monday of each month.
(All meetings are held in the City Hall Council Chambers)

MEETING DATE 1st & 3rd MONDAY 7:00 P.M.	NEW CONSTRUCTION: SUBMISSION DEADLINE 30 DAYS	OTHER SUBMITTALS: SUBMISSION DEADLINE 2 WEEKS	COUNCIL MEETING 2ND & 4TH MONDAY 7:00 P.M.
January 4, 2021	December 4, 2020	December 21, 2020	January 11, 2021
January 18, 2021	December 18, 2020	January 4, 2021	January 25, 2021
February 1, 2021	December 31, 2020	January 18, 2021	February 8, 2021
February 15, 2021	January 15, 2021	February 1, 2021	February 22, 2021
March 1, 2021	January 29, 2021	February 15, 2021	March 8, 2021
March 15, 2021	February 15, 2021	March 1, 2021	March 22, 2021
April 5, 2021	March 5, 2021	March 22, 2021	April 12, 2021
April 19, 2021	March 19, 2021	April 5, 2021	April 26, 2021
May 3, 2021	April 2, 2021	April 19, 2021	May 10, 2021
May 17, 2021	April 16, 2021	May 3, 2021	May 24, 2021
June 7, 2021	May 7, 2021	May 24, 2021	June 14, 2021
June 21, 2021	May 21, 2021	June 7, 2021	June 28, 2021
July	SUMMER RECESS		
August			
September 6, 2021	LABOR DAY – CANCELLED		
September 20, 2021	August 20, 2021	September 3, 2021	September 27, 2021
October 4, 2021	September 3, 2021	September 20, 2021	October 11, 2021
October 18, 2021	September 17, 2021	October 4, 2021	October 25, 2021
November 1, 2021	October 1, 2021	October 18, 2021	November 8, 2021
November 15, 2021	October 15, 2021	November 1, 2021	November 22, 2021
December 6, 2021	November 5, 2021	November 22, 2021	December 13, 2021
December 20, 2021	November 19, 2021	December 6, 2021	To be determined.

Meeting date confirmations or questions regarding your submittal may be directed to:
Monica Ferrante, at (440) 442-2626, Ext. 210, or monicaferrante@mayfieldheights.org.

All meetings are held in the City Hall Council Chambers.



THE CITY OF MAYFIELD HEIGHTS - PLANNING & ZONING COMMISSION

6154 Mayfield Road, Mayfield Heights, OH 44124

Phone: 440-442-2626, Ext. 210 ~ Fax: 440-442-7662

APPLICATION FOR REZONING

THE COMMISSION MEETS THE 1ST & 3RD MONDAY OF EACH MONTH
(excluding July & August)

- A rezoning is an amendment to the City of Mayfield Heights Planning and Zoning Code. Section 1151.03; *Amendments*, reads, in part, that every such proposed amendment shall be referred by Council to the City Planning Commission for report. Therefore, a formal petition must be made to Council during the public portion of their Council Meeting, prior to the Planning Commission hearing. Council meets on the 2nd & 4th Monday of each month, excluding July & August.
- All requests to be placed on the Planning Commission agenda must be submitted to the Building Department at least (14) fourteen days prior to a scheduled meeting. Site plans showing the location of the property and legal descriptions must be submitted, reviewed and receive approval from the City Engineer.
- Fees to accompany application for review, study, recommendation, or approval of plans and plats:
 - a: \$100.00 Planning Commission Fee (separate check)
 - b: A minimum of \$250.00 deposit for engineer review. (separate check)
(Unused portion of deposit will be returned. Excessive fees will be billed.)
- Complete the form below and submit with the following:
 - a: 15 fifteen copies of a site plan showing parcel(s) to be rezoned.
 - b: 5 five copies of legal descriptions for each parcel to be rezoned.
 - c: Fee and deposit checks made payable to the City of Mayfield Heights, as described above.

Fees are not refundable. Any alteration to the original proposal will, at the discretion of the Director of Building, be considered a new proposal and will be charged accordingly.

In the case the property owner is not the applicant and will not be present at the meeting, the applicant shall submit in writing, a statement from the property owner acknowledging this request and authorizing the applicant to make such request before the Planning Commission.

LOCATION OF PROPERTY (address/street) _____

PERMANENT PARCEL NOS. _____

CURRENT ZONING _____ PROPOSED ZONING _____

PROPOSED LAND USE (be specific) _____

PROPERTY OWNER _____ **PHONE NO.** _____

ADDRESS _____

NAME OF APPLICANT _____ **COMPANY** _____

ADDRESS _____

APPLICANT'S PHONE NO. _____ FAX NO. _____

EMAIL ADDRESS _____

All plans, recommendations, and regulations made by the Commission shall be submitted to Council for approvals before the same are considered official.

It is the applicant's responsibility to review and comply with all mandates of the Mayfield Heights Codified Ordinances relative to this application request. Applicant must be present at the meeting.

Signature of Applicant _____ Date _____

MEETING DATE _____ CASE # _____